



CONTRA COSTA  
MENTAL HEALTH  
COMMISSION

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**Executive Committee**

Tuesday, October 22, ♦ 3:30-5:00pm

At: [1220 Morello Avenue, Suite 100 Conference Room, Martinez, CA](#)

- I. Call to order/Introductions**
- II. Public comments**
- III. Commissioner comments**
- IV. Chair announcements**
- V. APPROVE minutes from September 24, 2019 meeting**
- VI. DISCUSS October 2d retreat and lessons learned**
- VII. UPDATE on plan for re-filling the role of Executive Assistant to the Mental Health Commission -- with Warren Hayes, Mental Health Program Chief**
- VIII. DISCUSS Nominating Committee protocol and plan for developing slates for 2020 Commission Chair, Vice Chair and sub-committee Chairpersons**
- IX. PLAN for review of Psychiatric Emergency Services (PES) Draft Timetable to address shortfalls**
- X. PLAN to obtain Commission sub-committee meeting needs for November/December timeframe in order to consolidate actions needed to support the sub-committees**
- XI. DISCUSS agenda items for November Mental Health Commission**
- XII. Adjourn**



The Contra Costa County Mental Health Commission is appointed by the Board of Supervisors to advise them on all matters related to the county's mental health system, in accordance with mandates set forth in the California State Welfare & Institutions Code, Sections 5604 (a)(1)-5605.5. Any comments or recommendations made by the Mental Health Commission or its individual members do not represent the official position of the county or any of its officers. The Commission is pleased to make special accommodations, if needed, please call ahead at (925) 957-2619 to arrange.

## PES Draft Timetable and Questions

### MHC Joint Finance and Quality of Care Meeting, 10/17/19

10/16/19, Barbara Serwin

<b>Milestones</b>	<b>Dates</b>
Meet with Supervisor Burgis as MHC member for BOS perspective	By 11/15/19
Complete tours, research and collating of information	Through 11/19
Complete interviewing staff	Through 11/19
Meet with Health Services, CCRMC and Finance re: concerns, ideas, goals	Through 11/19
First draft timed for review at December BHCP meeting and MHC Quality of Care meeting; reviews by PES, BHS, CCRMC staff at their discretion	BHCP meeting date TBD MHC QC meeting 12/19/19 Staff meetings TBD
Second draft time for review at January BHCP meeting and MHC Quality of Care meeting; reviews by PES, BHS, CCRMC staff at their discretion	BHCP meeting date TBD MHC QC meeting 1/16/20 Staff meetings TBD
Final draft two weeks later in time for presentation at February MHC full Commission meeting and February meetings of other Community organizations and committees	MHC full Commission meeting 2/5/20 Other org/committee meetings TBD
Sign-offs complete	2/28/20
Report send to BOS F&HS Committee	3/2/20
Distribute within the Community	3/2/20
Present to BOS F&HS Committee	Date TBD

***Current Questions/Research Needs***

- How to best obtain community feedback
  - Have each committee/organization collate feedback
  - OR
  - Host MHC meeting for input; BHCP host a second meeting for input
  - Final draft to be signed off on by each committee/party
- Regulatory and financial concerns about any PES facilities remodeling and / or expansion
- Do we actually need to see existing plans for the purposes of this report?
- Other major roadblocks?