

**MHSA/FINANCE COMMITTEE  
MONTHLY MEETING MINUTES  
November 15<sup>th</sup>, 2018 – FINAL**

<b>Agenda Item / Discussion</b>	<b>Action /Follow-Up</b>
<p><b>I. Call to Order / Introductions</b> Chair, Douglas Dunn, called the meeting to order at 3:30pm.</p> <p><b><u>Members Present:</u></b> Cmsr. Douglas Dunn, District III, Chair Cmsr. Leslie May, District V Cmsr. Sam Yoshioka, District IV</p> <p><b><u>Other Attendees:</u></b> Jennifer Quallick- Field Representative for Supervisor C. Andersen, District II Warren Hayes- Mental Health Services Act (MHSA) Program Manager Sarah Kennard- Executive Assistant to the Mental Health Commission</p>	Complete Audio Recording available from Executive Assistant
<p><b>II. Public comments-none</b></p>	
<p><b>III. Commissioners comments:</b></p> <ul style="list-style-type: none"> <li>Leslie May introduced the Oak Grove property for discussion, and noted that there needs to be further discussion on the availability to use it for transition-age youth or only adult, etc. She also noted that we need to explore other facilities in East County to ensure that families are not travelling across districts to obtain treatment.</li> </ul>	
<p><b>IV. Approve minutes from October 18th, 2018 meeting- MOTION to approve minutes made by L. May, seconded by D. Dunn (Chair) VOTE: 3-0-0 YAYS: D. Dunn (Chair), L. May, S. Yoshioka NAYS: none ABSTAIN: none ABSENT: none</b></p>	<p><b>*Executive Assistant will post finalized minutes on website at:</b> <a href="http://cchealth.org/mentalhealth/mhc/agendasminutes.php">http://cchealth.org/mentalhealth/mhc/agendasminutes.php</a></p>
<p><b>V. DISCUSS Agenda Items for December Committee Meeting</b></p> <ul style="list-style-type: none"> <li>December meeting will be held on the third Thursday of the month on December 20<sup>th</sup>, 2018 at 1220 Morello Avenue, Martinez, CA.</li> <li>The December meeting will be focused on compiling the 2018 Annual Report and discussing 2019 goals. Additionally, the MHSA-Finance Committee would like W. Hayes, MHSA Program Manager to discuss the Finance Areas of Interest being considered in the development of the Director’s Quarterly Report Dashboard.</li> </ul>	
<p><b>VI. DISCUSS Homeless Awareness Month Crisis</b></p> <ul style="list-style-type: none"> <li>D. Dunn (Chair) discussed the Proposition 2-No Place Like Home- proposal drafting process and supplemental documentation that was introduced in the Consolidated Planning Advisory Workgroup (CPAW) Systems of Care Meeting, and that the deadline for submitting proposals for the first round of funding is January 30th, 2019.</li> <li>W. Hayes, MHSA Program Manager, noted that Contra Costa is considered a large county in the competition for these funds under Proposition 2. There are very specific guidelines for completing applications, and requirements that the resulting housing programs will be able to clearly demonstrate community integration. Currently, Behavioral Health Services, H3 (Health, Housing and Homeless Services), and Conservation and Development</li> </ul>	

<p>Community Housing Services have been in coordination to find “shovel-ready” projects within the community, as well as outline respective responsibilities in this application process. Each application could result in 20 million in project funding.</p> <ul style="list-style-type: none"> <li>• L. May introduced an agency that she has been in contact with, Swords to Plowshares that are looking to expand their footprint and services in Antioch and may want to be considered for this funding.</li> <li>• W. Hayes said that a follow-up on the status of applications may a good agenda item for the January MHSA-Finance Committee or Commission meeting.</li> <li>• L. May discussed the ANKA Memorial Service and noted that this would be their last year for this event.</li> </ul>	
<p><b>VII. Adjourn</b> Meeting adjourned at 4:42pm</p>	<p>Next Meeting: Thursday, December 20<sup>th</sup>, 2018 1:30-3:00pm 1220 Morello Avenue, Suite 100 Conference Room, Martinez, CA</p>