

**MHSA/FINANCE COMMITTEE  
MONTHLY MEETING MINUTES  
September 20<sup>th</sup>, 2018 – FINAL**

<b>Agenda Item / Discussion</b>	<b>Action /Follow-Up</b>
<p><b>I. Call to Order / Introductions</b> Chair, Douglas Dunn, called the meeting to order at 3:36pm.</p> <p><b><u>Members Present:</u></b> Cmsr. Douglas Dunn, District III, Chair Cmsr. Leslie May, District V Cmsr. Sam Yoshioka, District IV</p> <p><b><u>Members Absent:</u></b> -none</p> <p><b><u>Other Attendees:</u></b> Gerold Loenicker- Contra Costa Behavioral Health Children and Adolescent Program Chief Barbara Serwin- Mental Health Commission Chair Victor Montoya- Program Chief, Contra Costa Regional Medical Center (CCRMC) Warren Hayes- Mental Health Services Act (MHSA) Program Manager Sarah Kennard- Executive Assistant to the Mental Health Commission Erika Raulston- Family Member</p>	<p>Complete Audio Recording available from Executive Assistant</p>
<p><b>II. Public comments:</b> S. Kennard discussed flyer information for upcoming Youth Forum, 3:30-7:00pm on November 13<sup>th</sup>, 2018 at the Antioch Community Center</p>	<p>Antioch Community Center is located at 4703 Lone Tree Way, Antioch, CA</p>
<p><b>III. Commissioners comments:</b></p> <ul style="list-style-type: none"> <li>• S. Yoshioka inquired on the status of the Vice Chair position (item addressed below in item IV.)</li> <li>• L. May discussed her recent book publication proof run and upcoming release</li> </ul>	
<p><b>IV. Approve minutes from July 19<sup>th</sup>, 2018 meeting- MOTION to approve minutes made by S. Yoshioka, seconded by L. May VOTE: 3-0-0 YAYS: D. Dunn (Chair), L. May, S. Yoshioka NAYS: none ABSTAIN: none ABSENT: none</b></p>	<p><b>*Executive Assistant will post finalized minutes on website at:</b> <a href="http://cchealth.org/mentalhealth/mhc/agendasminutes.php">http://cchealth.org/mentalhealth/mhc/agendasminutes.php</a></p>
<p><b>V. Committee Discussion- Respect</b></p> <ul style="list-style-type: none"> <li>• D. Dunn (Chair) referenced a document implemented in the Consolidated Planning Advisory Workgroup (CPAW) that encourages collaborative and cordial behavior and emphasized that maintaining a respectful and supportive environment during MHSA-Finance Committee Meetings would add significant productive value. He also echoed that similar discussions regarding respect and consideration were occurring at higher levels within the county.</li> <li>• L. May added that previous meetings had ended in argumentative and unproductive discussions and that respect needed to be present for all individuals</li> <li>• D. Dunn (Chair) stated that hot topics may arise that individuals have strong opinions on and that it is essential to be aware of tone and respect for differing opinions.</li> </ul>	
<p><b>VI. DISCUSS Election of Vice Chair of the Committee and other Committee Vacancies</b></p> <ul style="list-style-type: none"> <li>• D. Dunn (Chair) discussed that the position of Vice Chair (vice L. Rettagliata) was vacant and that she would not be attending future meetings as a</li> </ul>	

<p>member of this committee. He discussed other commissioners on the Mental Health Commission (MHC) that had expressed interest in possibly sitting on the MHSA-Finance Committee but that were not currently in attendance.</p> <ul style="list-style-type: none"> <li>L. May inquired on the duties of the Vice Chair position. D. Dunn (Chair) noted that the Vice Chair fills in as the Chair of the Committee when the appointed Chair is not able to attend, and is also involved in the development of future agenda items.</li> </ul>	
<p><b>VII. REVIEW and DISCUSS Children and Adolescent Behavioral Health Budget-</b> with Gerold Loenicker, Contra Costa Behavioral Health Children and Adolescent Program Chief</p> <ul style="list-style-type: none"> <li>The overall Mental Health Budget is 225 million dollars, with the Children’s Budget share being 65 million dollars; the Community-Based Organization (CBO), the community contracted provider portion of the Children’s Budget is 41.5 million dollars.</li> <li>D. Dunn (Chair) discussed the four different monies that are used for behavioral health services (Federal Financial Participation (MediCal), realignment dollars, Mental Health Services Act (MHSA), and the County General Fund) and inquired if realignment dollars were being used for Children and Adolescent Programs. G. Loenicker noted that there were realignment dollars and FFP-MediCal dollars in that total budget number, which is separate from MHSA dollars.</li> <li>S. Yoshioka inquired if there was a tracking system in place within the Children and Adolescent Program area for MediCal reimbursement. G. Loenicker stated that there was annual tracking needed as part of the FFP-MediCal program, but that there is not currently monthly reporting within Contra Costa Behavioral Health Services (CCBHS).</li> <li>D. Dunn (Chair) referenced the Program Review process used within MHSA programming and asked if there was a similar review process being utilized within Children and Adolescent Programs to evaluate outcomes. G. Loenicker stated that there was not a standardized process in-place, but that all programs are reviewed at some level, and some programs that receive more significant funding or traffic are under greater observation. A protocol is being developed with key metrics areas so that all programs can eventually undergo a formalized review process; the timeline to develop a product is not defined, but expected within the next few months.</li> <li>L. May discussed the desire to have a break-down of all behavioral health children and adolescent contracted programs and their scopes to enable the MHSA Finance Committee to better understand the way that each of these programs engage with one-another. G.Loenicker discussed a product called the Child and Adolescent Needs and Strengths Tool (CANS) that is part of a state mandate, which will roll-out in Contra Costa County October 1<sup>st</sup>; this assists in locating the most effective resources and provides efficacy data back to the provider.</li> <li>W. Hayes discussed that the property at Oak Grove was being considered for repurposing as a transition-age youth residential facility because First Hope will be vacating that area. Initial financial and feasibility planning efforts presented large ongoing service cost projections as well as structural improvement needs to bring the buildings to code. Recently, Dr. M. White, W. Hayes have begun to reassess both upfront and ongoing cost needs, as well as potential revenue.</li> </ul>	
<p><b>VIII. RECEIVE Data Dashboard Update, including priorities regarding financial information-</b> with Warren Hayes, MHSA Program Manager</p>	<p><b>Item will be discussed at next meeting</b></p>
<p><b>IX. RECEIVE Supportive Housing Update-</b> with Warren Hayes, MHSA Program Manager</p>	<p><b>Item will be discussed at next meeting</b></p>

<b>X.</b> DISCUSS October, November Finance Meeting Topics for Jan Cobaleda-Kegler, Adult and Older Adult Program Chief and Fatima Matal-Sol, Alcohol and Other Drugs Program Chief	
<b>XI.</b> Adjourn Meeting adjourned at 4:58pm	Next Meeting: Thursday, October 18 <sup>th</sup> , 2018, 3:00-4:30pm 1220 Morello Avenue, AODS Conference Room, Martinez, CA