



The Contra Costa County Mental Health Commission has a dual mission: 1) To influence the County's Mental Health System to ensure the delivery of quality services which are effective, efficient, culturally relevant and responsive to the needs and desires of the clients it serves with dignity and respect; and 2) to be the advocate with the Board of Supervisors, the Mental Health Division, and the community on behalf of all Contra Costa County residents who are in need of mental health services.

**BYLAWS TASK FORCE MEETING
APRIL 15, 2013 ♦ 12:00 pm-1:30 pm
Mental Health Administration Building
1340 Arnold Drive, Ste. 200 (Upstairs) ♦ Small Conference Room ♦ Martinez**

AGENDA

The Commission will provide reasonable accommodations for persons with disabilities planning to participate in Commission meetings who contact the Executive Assistant at least 48 hrs. prior to the meeting at 925-957-5140.

- 1. 12:00 Call to Order/Introductions of Attendees – Getting to know each other
Welcome Jack Feldman**
- 2. 12:05 Public Comment**
Members of the public may comment on any item of public interest within the jurisdiction of the Mental Health Commission. In accordance with the Brown Act, if a member of the public addresses an item not on the Agenda, no response, discussion, or action on the item may occur. Time will be provided for Public Comment on items on the posted Agenda as they occur during the meeting.
- 3. 12:10 Commissioner Comment**
Commissioners may comment on any item within the jurisdiction of the Mental Health Commission that is not on the Agenda. In accordance with the Brown Act, no response, discussion, or action on the item may occur.
- 4. 12:15 Approval of the Minutes from February 12, 2013 *Action Item***
- 5. 12:20 Discussion of Timeline and Consensus Building *Action Item***
Six (6) Months Timeline approved by MHC
- 6. 12:30 Short Presentation on Possibilities of Task**



7. 12:35 **Review and Discuss Other County Boards/Commissions**
Example: LAC Mental Health Commission
Orange County Mental Health Board
Santa Clara County Mental Health Board
8. 12:45 **Consider developing quick fixes to the Bylaws, “urgent changes,” including mandates required by W&I Code.**
Please have your MHC Handbook at every meeting.
Assignments *Action Item*
9. 1:00 **Review MHC Bylaws** *Action Item*
Review and Recommend Revisions of the following:
a) Increase Committee Membership from four (4) to five (5)
b) Clarify Nominating Committee members running for office
c) Clarify voting procedure
Nominations from the floor and allowing write-in voting.
10. 1:15 **Discuss Future TF Meetings and Agenda Items** *Action Item*
Agreement on Future Meetings
Project Assignments
11. 1:30 **Adjourn Meeting**

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the staff to a majority of the members of the Mental Health Commission less than 96 hours prior to that meeting are available for public inspection at 1340 Arnold Drive, Ste. 200, Martinez during normal business hours.