



*The Contra Costa County Mental Health Commission has a dual mission: 1) To influence the County's Mental Health System to ensure the delivery of quality services which are effective, efficient, culturally relevant and responsive to the needs and desires of the clients it serves with dignity and respect; and 2) to be the advocate with the Board of Supervisors, the Mental Health Division, and the community on behalf of all Contra Costa County residents who are in need of mental health services.*

**EXECUTIVE COMMITTEE MEETING**  
**Wednesday ♦ March 20, 2013 ♦ 12:00-2:00**  
**1340 Arnold Drive, Ste. 120 (Downstairs Conference Room), Martinez**

**AGENDA**

*The Commission will provide reasonable accommodations for persons with disabilities planning to participate in Commission meetings who contact the Executive Assistant at least 48 hrs. prior to the meeting at 925-957-5140.*

1. **12:00 Call to Order / Introductions**
2. **12:05 Public Comment**  
The public may comment on any item of public interest within the jurisdiction of the Mental Health Commission. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on the item may occur. Time will be provided for Public Comment on items on the posted Agenda as they occur during the meeting.
3. **12:10 Announcements**
4. **12:15 Approval of the Minutes from the February 13, 2013 meeting** *Action Item*
5. **12:35 Create process for sharing articles/websites between Commissioners** *Action Item*
6. **12:50 Discuss mandatory trainings for Commissioners** *Action Item*
7. **1:00 Create March Mental Health Commission Agenda** *Action Item*  
**Review Commissioner Committee choices**  
**Discuss purpose and quality of verbal reports**  
**Committee Reports**
  - 1) **Capital Facilities**  
The Capital Facilities Committee recommended the MHC makes a recommendation to the MHA, CPAW and the CPAW Housing Committee that they set up a procedure for proposals for 1-time MHSA funds, for example, Oak Grove Center and Bonita House's Knightsen Farm Project. *Action Item*
  - 2) **Quality of Care**  
No action items for the Commission
  - 3) **Bylaws Task Force**  
Did not meet.
  - 4) **Criminal Justice**  
Appointment representative to AB109 Community Corrections Partnership Board

**5) Nominating Committee**

**6) MHSA/Finance Committee**

**Commissioner Representative Reports**

**1) Behavior Health Integration Steering Committee Report – Sam**

**2) Social Inclusion Committee – Carole**

**3) Appoint Representatives to AOD and Homeless Board Meetings**

*Action Item*

**8. 2:00 Adjourn Meeting**

*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the staff to a majority of the members of the Mental Health Commission less than 96 hours prior to that meeting are available for public inspection at 1340 Arnold Drive, Ste. 200, Martinez during normal business hours.*